

Welcome to Western Division’s A2A Guide. We will confirm with you when your A2A has been established so you can perform “**Quick Transfers**” (one-time) or “**Schedule a Transfer**” (repeated transfers) between your Western Division accounts and your other financial institution(s).

WHAT YOU NEED TO KNOW

(Once an A2A Transfer has been initiated it cannot be cancelled)

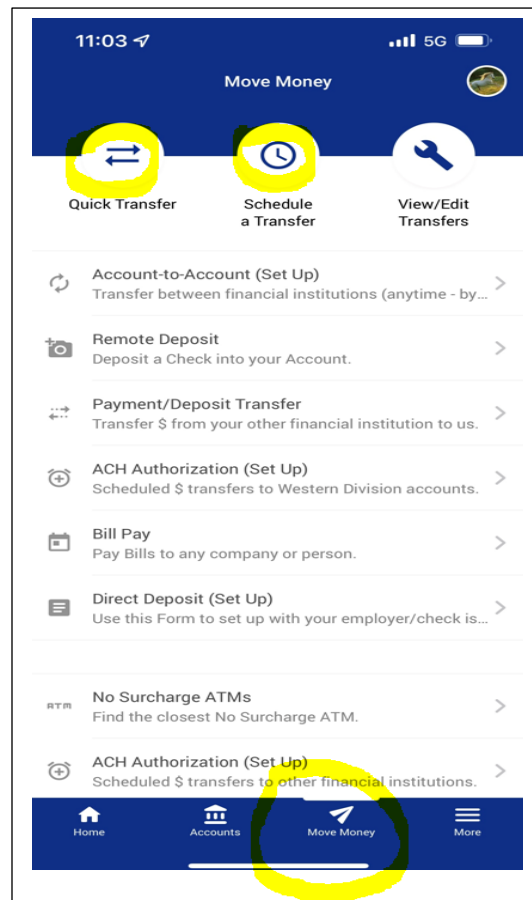
TRANSFER OUT of Western Division, the account withdrawal will show immediately and you will see it post within 3 business days at your other Financial Institution. *Limit per day is \$15,000.*

TRANSFER IN to Western Division, the system message is: “\$0.00 A2A TRANSFER DEPOSIT” to let you know the transfer has been initiated and it will post within 3 business days. *Limit per day is \$5,000.*

MOBILE APP

Login to ItsMe247 Online Banking (or Authenticate into your Mobile App)

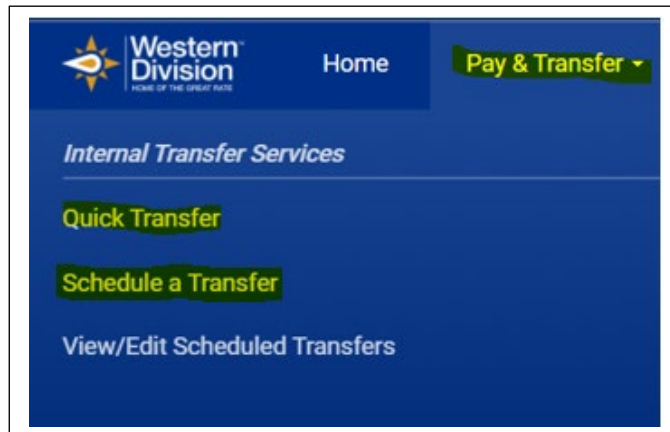
Choose “**MoveMoney**” Icon then “Quick Transfer” or “Schedule Transfer”



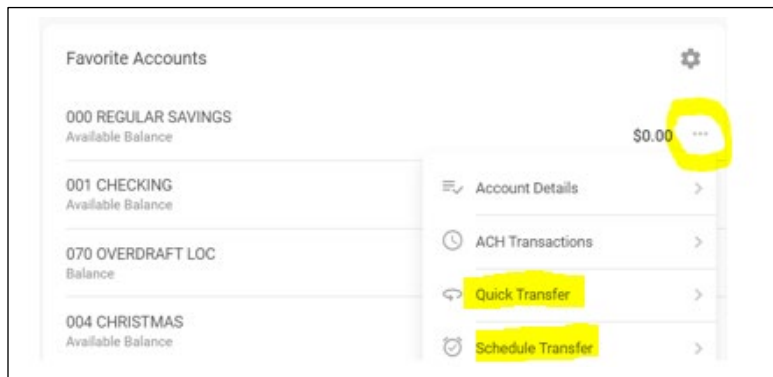
DESKTOP or MOBILE WEB

Go to www.westerndivision.org – Login to ItsMe247 Online Banking

OPTION 1 - Top Menu Bar – choose “Pay & Transfer” then “Quick Transfer”



OPTION 2 - Choose the “...” on the right side of any of your accounts for the drop down menu:



OPTION 3 - Set “Quick Transfer” (bottom of homepage) in the **Your Favorites Features**:

